

Policy Title:	AI Acceptable Use Policy – Students (New Policy)
Version	1.0
Member of Staff Responsible:	Sam Wood
Date adopted by Trust Board:	6 th July 2026
Date for review:	July 2027
Reviewed:	26 th September 2025
Review:	Annually

Change Record		
Version	Date	Description
1.1		
1.2		
1.3		
1.4		

Primitas Learning Partnership promotes the safeguarding and welfare of all children in its care; all policies are developed and formulated with this in mind

September 2025

This policy has been developed using the Browne Jacobson AI Governance Pack: AI Acceptable Use Policy for Students

Guidance note

These templates have been created as three different versions, using the Flesch Kincaid reading ease checker at [ReadabilityTest — The First Word](#). This score ranges from 1 to 100, with higher scores indicating text that is easier to read. Texts scoring between 60 to 70 are considered to be at a reading age of 13-15 years and are generally regarded as standard/average readability. *(N.B. In the interests of transparency, these templates have also been created using AI assistance, which have then been reviewed and tailored further by the author.)* Template Version 1: Flesch Kincaid reading age score 65/100 (reading age 13+)

AI acceptable use agreement for students

This agreement outlines how I as a student will use artificial intelligence (AI) responsibly. AI has many benefits for our learning, but it is important to use it correctly.

1. My promises on using AI

- **Purposeful use:** I will use AI tools to help with my learning, following the academy's rules and my teachers' guidance on when and how to use AI for my assignments.
- **Honesty:** I will be honest about using AI for my work and will not submit work made entirely by AI as my own.
- **Reviewing AI work:** When I use AI, I will check its work for any mistakes.
- **Reporting:** If I notice something isn't right or if I feel unsafe while using AI I will report this to my teacher.

2. How AI can help me learn

- **Boosting creativity:** I will use AI to help come up with new ideas and be creative in different subjects.
- **Helping with teamwork:** AI can help me work on group projects by offering ideas, research support, and helping us connect different pieces of information.
- **Personal tutoring:** AI can act as a personal tutor, available anytime to help with homework, explain difficult concepts, and support my learning.

3. What I shouldn't do with AI

- **No bullying:** I understand that using AI to bully or harass others is not allowed, including creating deepfakes or other harmful content.
- **Avoiding overdependence:** I know it's important to think for myself and not rely too much on AI for my learning.
- **No plagiarism:** I will not plagiarise by using AI-generated work as my own. I'll always say when I've used AI to help with my work. I have read and understand the requirements of the JCQ in relation to any assessed work for formal qualifications and I must not use AI to answer exam questions as this constitutes exam malpractice. -
- **Nothing personal:** I will not put information about people, such as their name, their age, their disability or race into AI

4. Agreeing to this policy

By signing this agreement, I confirm that I understand and agree to use AI properly and responsibly at school and when completing schoolwork.

Student signature: _____ Date: _____

Academy: _____

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Template Version 2: Flesch Kincaid reading score 86/100 (reading age 10-11)

My AI Promise at School

This is a promise about how I, a student at [name of school], will use artificial intelligence (AI) the right way. AI can help us learn a lot of cool stuff, but we need to use it wisely.

1. My promises on using AI

- **Using AI for learning:** I'll use AI to help me learn, but I'll always follow what my school and teachers say about when and how I can use it for my homework.
- **Being honest:** I'll be honest about using AI for my work. I won't say work made by AI is all my own.
- **Checking AI's work:** When I use AI, I'll make sure I look over its work to catch any mistakes.
- **Telling my teacher:** I will tell my teacher if I feel unsafe while using AI or if the work isn't right

2. How AI can help me learn

- **Making things more creative:** I'll use AI to help me think of new ideas and be creative in all kinds of subjects.
- **Working together:** AI can give me and my friends ideas and help us with research when we're doing projects together.
- **Help from AI:** AI can be like a tutor that's always there to help me with my homework, explain things I don't get, and help me learn.

3. Things I shouldn't do with AI

- **No being mean:** I know I shouldn't use AI to be mean or bully others. We should all be kind.
- **Thinking for myself:** It's important for me to think on my own and not just rely on AI for learning.
- **No copying:** I won't copy work from AI and pretend it's mine. I'll always tell if I've used AI to help with my work.

4. Saying yes to this promise

By signing this, I'm saying I understand and promise to use AI the right way at our school.

Student signature: _____ Date: _____

Academy: _____

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Template version 3: Flesch Kincaid reading score 98/100 (reading age 7-8)

My AI Promise at School

I promise to use AI (like computer helpers) the right way at [name of school].

1. My AI promises

- **Using AI to learn:** I'll use AI when my teachers say it's okay.
- **Being honest:** If I use AI for homework, I'll tell the truth. I won't say AI's work is mine.
- **Checking AI's work:** I'll make sure AI's work has no mistakes.
- **Telling my teacher:** If I feel unsafe when using AI or if the work is wrong.

2. How AI helps me

- **Making cool stuff:** I'll use AI to think of fun ideas for class.
- **Working with friends:** AI can help me and my friends with ideas for working together.
- **AI helps me learn:** AI can help me with homework and explain things I don't get.

3. Things I won't do

- **No being mean:** I won't use AI to be mean. We should be kind.
- **Thinking by myself:** I'll try to think on my own, not just use AI.
- **No copying:** I won't copy from AI and say it's mine. I'll tell if I used AI.

4. I agree to this promise

By signing this, I say I'll use AI right at school.

Student signature: _____ **Date:** _____

Academy: _____

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