

Policy Title:	Educational Visits and Trips Statement
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Member of Staff Responsible:	Executive Headteacher
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Change Record		
Version	Date	Description
1.1		
1.2		
1.3		
1.4		

**“Primitas Learning Partnership promotes the safeguarding and welfare of all children in its care;
all policies are developed and formulated with this in mind.”**

Educational Visits & Trips at Primitas Academies

Underlying Principles:

Educational visits are a vitally important part of the curriculum, enriching pupils' learning experience, contributing to their personal and social development and building cultural capacity.

1.1 This policy and local academy-based procedures aim to:

- Ensure the health and safety of all participants
- Facilitate efficient planning and organisation
- Comply with statutory regulation and recommended best practice
- Protect colleagues from potential litigation with regards to "duty of care"

2.0 Types of Off-site experience:

Whilst we recognise that all off-site events and experiences carry educational value, there is a well-established hierarchy of visits that all Primitas academies should consider prior to granting approval.

They are outlined below:

1: A crucial educational activity that is required to be undertaken by pupils in order to meet external assessment criteria. This is categorised as an Educational Visit (see Charging and Remissions Policy) and should always take place in term time.

2: An important educational activity that is embedded in curriculum and course delivery, whereby pupils' learning and progress would be disadvantaged through non-attendance. This is categorised as an Educational Visit (see Charging and Remissions Policy)

3: A valuable educational activity that relates to the curricular content of a subject studied by participating pupils, but is equally concerned with promoting personal and social development and building cultural capacity. This is categorised as a 'trip' and may take place outside the school day or even outside term time (in full or part).

4: A desirable experience that is primarily concerned with promoting personal and social development, building cultural capacity and broadening horizons. This is categorised as a 'trip' and may take place outside the school day or even outside term time (in full or part).

Due to the differing contexts of our schools and the diversity of children and young people attending them, each academy must have its own robust policy and procedures which are scrutinised by the Local Governing Body on a regular basis.